

## **Full-time Tag Rugby Venue Supervisor & Office Assistant - London**

Grab the opportunity to work at the forefront of London's fastest growing social sport

### **Overview**

Try Tag Rugby (TTR) puts community and passion at the forefront of its customer experience as the UK's leading Tag Rugby organisation. We provide people across the country with the opportunity to engage in one of the most exciting, mixed-gender, mixed ability sports. After more than a decade running leagues in London we are looking for someone who can capture the enthusiasm of another wave of players for our ever-growing sport.

### **Perks**

At Try Tag Rugby we value our employees which is why we offer such positive benefits. In addition to your competitive hourly salary and focus on wellbeing we are able to offer you a range of perks:

- Community: Spend your working hours with like-minded people in one of the most open, inclusive communities in the social sports scene
- Outdoors: Get out of the office or the lecture theatre to enjoy the long summer evenings in the beautiful parks across the capital
- Social: Get free tickets to unmissable rugby events like the London 7s and Rugby League internationals as well as TTR's Boat and Christmas parties
- Get involved: Join a team and play for free in our leagues year round

### **REQUIREMENTS**

Not everyone has what it takes to be a Venue Supervisor. We are looking for candidates with the following:

- Experience: Have a strong background in, and passion for, team sports either as a player, coach, referee or administrator
- Skills: Have excellent organisational, public speaking and customer service skills as well as the ability to stay cool under pressure, deal with conflict and prioritise tasks to adapt to changing scenarios
- Characteristics: This is an independent position so you must be proactive with a strong work ethic. You will also need to be outgoing, welcoming and personable to deal with a wide range of different players' interests and experiences

### **RESPONSIBILITIES**

As a Venue Supervisor you'll engage new players and help our customers get the most out of their experience. As part of your role to help us become the most popular social sport outside of 5-a-side you will:

- Supervise exciting and welcoming Tag Rugby leagues for people of all ages and backgrounds and support new players exploring the sport for the first time
- Promote Try Tag Rugby's leagues, tournaments and social events to engage players in new areas and continue the growth of our sport
- Conduct end of season awards presentations and attend mid-season socials to contribute to Try Tag Rugby's wider appeal off the pitch

- Referee games where needed, provide rule clarifications for players and support referees in managing their matches
- Represent Try Tag Rugby in the community by championing our core values of professionalism, pride and passion, community, wellbeing and development
- Help out in the Try Tag Rugby office wherever required, be it with our online shop, posting equipment orders, conducting stocktakes, calling lapsed referees, dealing with customer service or preparing for weekend events.

**Hours** – 35 hours a week working at 4 leagues - Monday to Thursday evening (approx. 5.30-9.30), plus occasionally cover one of Friday evening, Saturday (approx. 10-3pm) or Sunday (approx. 1-5pm). We also run up to 6 weekend (Saturday) events throughout the year. Additional hours to made up in the Try Tag Rugby office during the working day, generally starting from around 1pm.

**Location** – At Tag Rugby venues as determined by Try Tag Rugby across zones 1-3 of London.

**Salary** - £19000-£24000 dependant on skills and experience.

Send your CV and cover letter to [willshepherd@trytagrugby.com](mailto:willshepherd@trytagrugby.com) explaining why you think you are the right candidate for the role. Successful candidates will be subject to a DBS check.